



BOY SCOUTS OF AMERICA
GREATER ST. LOUIS AREA COUNCIL

GUIDE FOR NEW CUB SCOUT LEADERS



THE METHODS OF SCOUTING

To accomplish its purpose and achieve the overall goals of building character, learning citizenship, and developing personal fitness, Cub Scouting uses seven methods.

LIVING THE IDEALS. Cub Scouting's values are embedded in the Scout Oath, Scout Law, Cub Scout Motto, Cub Scout sign, handshake, and salute. These practices help establish and reinforce the program's values in children and the leaders who guide them.

BELONGING TO A DEN. The den — a group of six to eight children who are in the same grade — is the place where Cub Scouting starts. In the den, Cub Scouts develop new skills and interests, practice sportsmanship and good citizenship, and learn to do their best, not just for themselves but for the den as well. Each grade has its own den, or dens, and all of the dens together make up the Pack.

ADVANCEMENT. Recognition is important to everyone. The advancement plan provides fun for the Scouts, gives them a sense of personal achievement as they earn badges, and strengthens family understanding as adult family members and their den leader work with them on advancement projects.

INVOLVING FAMILY AND HOME. Whether a Cub Scout lives with two parents or one, a foster family, or other relatives, their family is an important part of Cub Scouting. Parents and adult family members provide leadership and support for Cub Scouting and help ensure that Scouts have a good experience in the program.

PARTICIPATING IN ACTIVITIES. Cub Scouts participate in a huge array of activities including games, projects, skits, stunts, songs, outdoor activities, trips, and service projects. Besides being fun, these activities offer opportunities for growth, achievement, and family involvement.

SERVING HOME AND NEIGHBORHOOD. Cub Scouting focuses on the home and neighborhood. It helps Scouts strengthen connections to their local communities, which in turn supports their growth and development.

WEARING THE UNIFORM. Cub Scout uniforms serve a dual purpose, demonstrating membership in the group (everyone is dressed alike) and individual achievement (Scouts wear the badges they've earned). Wearing the uniform to meetings and activities also encourages a neat appearance, a sense of belonging, and good behavior.



SO, YOU'RE A NEW LEADER!

Congratulations! And thank you for volunteering to make a difference in the lives of some really great children. We know you've got a million questions and concerns, which is why you're reading this guide. We want you to feel comfortable in your new role. Relax and rest assured that in just a few minutes, you'll know what you need to do an outstanding job.

What Do You Invest in Cub Scouting as a Den Leader?

- One afternoon or evening each week for a den meeting (or other schedule your den agrees to) that will allow your Scouts the time needed to successfully complete the Adventures.
- One evening each month for the pack meeting.
- One evening each month for the Cub Scout roundtable.
- One evening each month for a planning meeting with other pack leaders.
- Time spent in research and planning each month on such interesting subjects as native Americans, knights, the circus, or whatever the next monthly theme will be.
- Time invested in Cub Scout leader basic training.
- Cost of the Cub Scout leader uniform and a registration fee.



**AS THE LEADER
OF THE DEN,
YOU ARE AKELA.**

Your Contacts

Don't hesitate to ask for help. There are many people who want to help you provide the Scout experience for the kids in your den.

My District Name _____ Pack No. _____

Cubmaster _____

Phone (_____) _____ Email _____

Pack Trainer _____

Phone (_____) _____ Email _____

Pack Committee Chair _____

Phone (_____) _____ Email _____

WHAT'S INSIDE...

Den Meeting	4
Games & Activities	8
Bobcat	10
Pack Meeting	12
Resources	15
Committee	16
Cub Activities	18
Cub Camping	19
Training	20
My.Scouting.org	21
Scout Shops	22
Council Map	23



BOY SCOUTS OF AMERICA®
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314.361.0600
800.392.0895
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PREPARING FOR YOUR FIRST DEN MEETING

This plan takes you through your first den meeting. Afterwards, you will find additional meeting plans in the *Den Leader Guide* appropriate for your den (Lion, Tiger, Wolf, Bear, or Webelos/Arrow of Light) that your pack should help you with.

Before the Meeting

- Contact the parents of your new Cub Scouts to introduce yourself, tell them when your den meeting will begin and end, where it will be held, and if you need any help, such as bringing snacks. It's always good to get parents involved from the beginning.

- Gather the following items to be used in the meeting:
 - poster board and marker for the den code of conduct.
 - blank sheet of paper and pencil for each Scout.
 - sign-up sheet for Scouts to bring healthy snacks.
 - poster with the Scout Oath and a poster with the Scout Law for display.
 - small U.S. flag.
 - balloons for the “Bobcat Says” game. *See page 8.*
 - popcorn sale forms

DEN LEADER'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 1

- **Create a My.Scouting.org account** and take Youth Protection Training and Hazardous Weather Training. *See pages 21 and 20.*
- Attend leaders meeting.
- Ensure all Scouts have popcorn order forms and set a den popcorn goal.* *See page 21.*
- Contact all members of your den.
- Make sure that you have a good contact list with phone numbers, email, and parents' names.
- Inform all your Cubs about when your den meeting will start and end as well as where your den meetings will be held.
- Recruit parents to assist with your den meeting by asking them to do specific tasks.
- Take position-specific training.
- Conduct first den meeting — your program should be a simple get-to-know-you meeting and a simple game. *See page 8.*

Week 2

- Conduct den meeting.
- Make sure all Scouts have popcorn materials.
- Review Bobcat requirements with the Cubs. *See page 10.*
- Prepare a simple poster with the Scout Oath, Scout Law, and Cub Scout Motto.
 - Consider signing up for supplemental Cub Scout Leader Training, University of Scouting. *See page 20.*
- Follow up with any new Cubs who did not attend a den meeting.

Week 3

- Conduct den meeting.
- Review ideas available through cubscouts.org.
- Turn in advancements to pack advancement chairman for pack meeting next week.



DEN LEADER'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 4

- Remind parents and Cubs of the pack meeting this week and ensure their attendance.
- Arrive and greet all parents and Cubs to the pack meeting.
- Conduct den's part of the pack meeting.
- Remind parents of date and time of next meeting.

Week 5

- Attend your pack's leaders meeting.
- Agree to den's part of the upcoming pack meeting.
- Communicate any information from leaders meeting to parents (pack meeting date, Cub Scout camp-out, popcorn sale, etc.).

Week 6

- Conduct den meeting.
- Follow up with popcorn sale.
- Ensure that Cubs understand Bobcat requirements.
- Keep communicating to parents about pack information.
- Remind parents of popcorn order turn-in date.

Week 7

- Conduct den meeting.
- Make sure that advancements are turned in to the pack advancement chairman.
- Ensure that parents are aware that their Cub will be getting awards in ceremony at the pack meeting.

Week 8

- Arrive early at pack meeting to make sure the den is ready for their part of the meeting.
- Greet all parents and Cubs at the meeting.
- Encourage all Cubs on their participation during the pack meeting.
- Turn in popcorn orders to the popcorn chairman.

***A Scout is thrifty.**

The annual popcorn sale is a great way for units and Scouts to raise the funds necessary for a fun program year. It reduces out-of-pocket expenses for families and teaches Scouts the importance of paying their own way.



- Create a family information letter from you to each Scout family that includes:
 - your contact information
 - information about the importance of handbooks and uniforms, where to obtain them, and a reminder for Scouts to always wear their uniform and bring their handbook to the meeting, etc. You can also mention the uniform guide website: BSAuniforms.org — a great place to get started.
 - days, time, and location of your meetings.
 - weekly home assignment.
 - This week the home assignment should be:
 - › Bobcat requirement 1 (learn to say the Scout Oath, with help if needed)
 - › Bobcat requirement 2 (learn and say the Scout Law, with help if needed)
 - › Bobcat requirement 7 (with your parent or guardian, complete the exercises in the booklet "How to Protect Your Children From Child Abuse" found in the front of each Cub Scout handbook.)
 - Other instructions pertinent to your den that the family should know.

THE DEN MEETING

Gathering

Recruit one new person to help you with a gathering activity and work with the Scouts as they arrive to complete a Den Code of Conduct by writing down the types of good behavior Cub Scouts should use at den meetings. Find other gathering activities in the *Den Leader Guides*, the *Cub Scout Leader How-To Book*, or on the Internet.

The Meeting

Greet each family and introduce yourself. Provide them with the letter you created and remind them of important dates. Also ask if they had a chance to fill out the Family Talent Survey sheet given to them at registration. If they have not, have them fill one out and leave it with you tonight.

Opening

- Call the meeting to order by demonstrating the Cub Scout sign. Explain to the Scouts and parents the meaning of the sign and when to use the sign. *See page 7.*
- Show the Cubs how to do the Cub Scout salute. Then have them salute the flag of the United States of America and recite the Pledge

SCOUT OATH

On my honor I will do my best
To do my duty to God and my country
and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong,
mentally awake, and morally straight.

of Allegiance. (*You might need to have the words displayed on a poster.*) Ask any parents present to participate in the pledge with the Cub Scouts. *See page 7.*

Closing

- Have the Cub Scouts form a circle. Teach them how to do the Cub Scout handshake. Have them shake their neighbor's hand. *See below.*
- Remind the parents to help their Scout and of any upcoming dates.
- Have Cub Scouts sign up to prepare and bring a healthy snack to the upcoming den meetings.
- Tell the Cub Scouts the importance of keeping your meeting space clean and neat, and have them help clean up the room.
- Thank everyone for attending.

CUB SCOUT HANDSHAKE

Hold out your right hand just as you always do to shake hands. Put your first two fingers along the inside of the other boy's wrist.



SCOUT LAW

A Scout is...

Trustworthy	Obedient
Loyal	Cheerful
Helpful	Thrifty
Friendly	Brave
Courteous	Clean
Kind	Reverent

WEBELOS MEANS WE'LL BE LOYAL SCOUTS.

Being LOYAL means that you will be true to your family, friends, Scout leaders, school and country; and, that you will keep the 3 promises of the Scout Oath.

CUB SCOUT SIGN

The Cub Scout sign is made by raising the right hand straight up high over the head with the palm forward. The first two fingers are wide apart and pointing up as in a V. The two extended fingers stand for the Scout Oath and Scout Law; and they look like the wolf's ears ready to listen to Akela. The thumb covers the nails of the ring and little fingers.

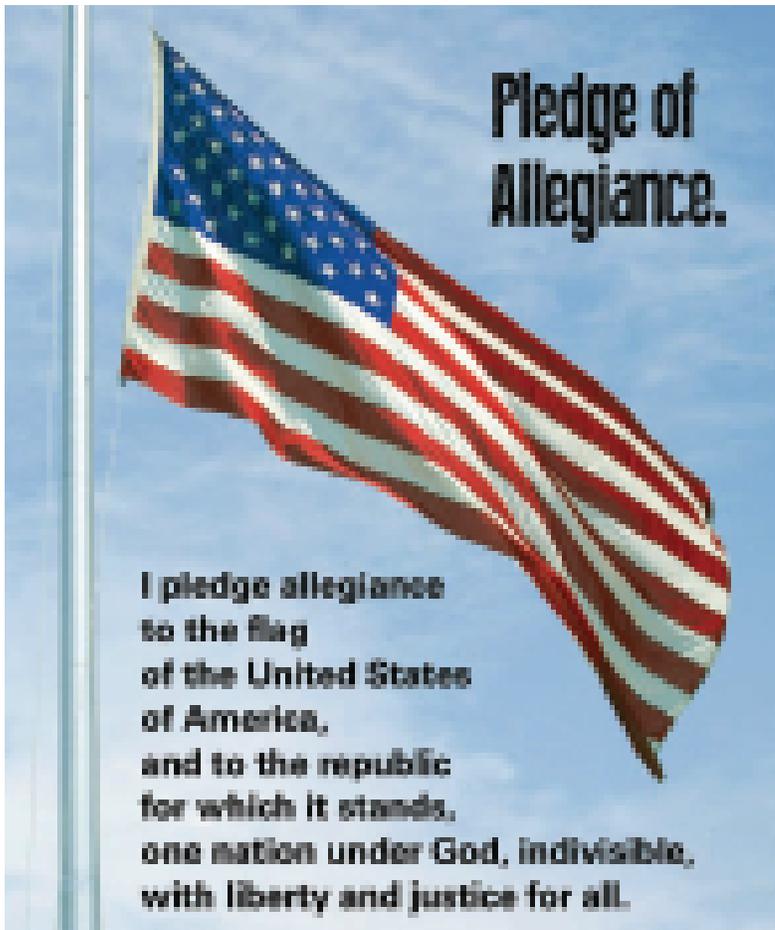


The Cub Scout sign is given when saying the Scout Oath and Scout Law. It is also used by Akela to ask for quiet and attention. Akela in the den is you, the leader. When you give this sign, Scouts should stop what they are doing and give you their complete attention.

CUB SCOUT SALUTE

A salute is a way to show respect. We salute our flag to show respect for our country.

For the Cub Scout salute, use your right hand. Hold your fingers as you do for the Cub Scout sign. Keep the two straight fingers close together. Touch the tips of those fingers to your cap. If you are not wearing a cap, touch your right eyebrow.



CUB SCOUT MOTTO

Do Your Best

You can do this as a cheer.
You ask the Cub Scouts,

“What’s our motto?”

and they respond,

“Do ... Your ... Best!”

three times —
getting louder each time.

GAMES & MEETING ACTIVITIES

- Have the Scouts play a game to get to know each other. You'll find additional games in the *Den Leader Guides*, the *Cub Scout Leader How-To Book*, or on the Internet. Copy People Bingo (opposite page) or create your own.
- Review what Cub Scouts listed as positive behaviors during the Gathering Activity. Together as a den, create your own den code of conduct.
- Teach the Scouts and parents the Scout Oath and Scout Law. *See page 6.*
- Teach the Scouts and parents what “Webelos” means. *See page 6.*
- Play the “Bobcat Says Game” (below).

BOBCAT SAYS GAME

Write out the 12 points of the Scout Law as seen on page 6. Cut each word into a strip and insert each one into a separate balloon. You should have 12 balloons, each with a strip inside. Blow up the balloons and place them in a large basket or bag. Divide the Cub Scouts into two teams and line them up next to each other with the basket of balloons between them.

Mark a starting and finish line. Each boy will select a balloon, run to the finish line, sit on the balloon to pop it, retrieve the paper inside, then run back to his team and tag the next Scout to go. Once all of the balloons have been popped, the den leader calls “Fix!” and the Cub Scouts then work together to get themselves into the correct order for the Scout Law. Have each Scout read his line, then have them all recite it together.

Note: If you have more than 12 Scouts in your den, include lines from the Cub Scout motto in separate balloons. If you have fewer than 12, have the Scouts go twice or have others fill in.



CUB SCOUT SPIRIT SONG

**I've got that Cub Scout spirit
Up in my head,
Deep in my heart,
Down in my feet.
I've got that Cub Scout spirit
All over me,
All over me to stay.**

Find more games in the Den Leader Guides and Cub Scout Leader How-To Book or on the Internet.

GREAT GATHERING TIME ACTIVITY: PEOPLE BINGO

Find a different person to sign his or her name in each box.

When you get all boxes signed, call out BINGO!

I have a pet.	I was born in _____. (month)	I play baseball.	I have a pool.
My shoes have no laces.	I have curly hair.	My name has more than seven letters.	I was at a different school last year.
My favorite food is pizza.	I was born in another state.	I have been to the zoo.	I write with my left hand.
I know the principal's name.	I speak another language.	I walk to school.	I have read a chapter book.
I have a summer birthday.	I like vegetables.	I know how to swim.	I have traveled to another country.

BOBCAT REQUIREMENTS

All Scouts earn the Bobcat badge upon joining — they learn the Scout Oath, Scout Law, handshake, salute, sign, and motto. After receiving the Bobcat badge, Scouts work on rank requirements based on their grade or age.

As a den leader, you will guide your Scouts in earning the Bobcat badge as soon as possible, usually within their first 30 days.



□ **1. LEARN AND SAY THE SCOUT OATH** (with help)
Before Cub Scouts agree to the Scout Oath, they need to know what it means.

On My Honor I Will Do My Best

Saying “on my honor” is like saying “I promise.” It means that you will do your best to do what the Scout Oath says.

The Scout Oath has three promises. Let’s look at what they mean.

To Do My Duty To God And My Country And To Obey The Scout Law;

A duty is something you’re expected to do. At home, you might be expected to make your bed or take out the trash. You also have duties to God and to your country. You do your duty to God by following the teaching of your family and religious leaders. You do your duty to your country by being a good citizen and obeying the law. You also promise to live by the 12 points of the Scout Law.

To Help Other People At All Times;

Many people need help. A friendly smile and a helping hand make life easier for others. By helping other people, you are doing a Good Turn and making our world a better place.

To Keep Myself Physically Strong, Mentally Awake, And Morally Straight.

The last part of the Scout Oath is about taking care of yourself. You stay physically strong when you eat the right foods and get plenty of exercise. You stay mentally awake when you work hard in school, learn all you can, and ask questions. You stay morally straight when you do the right thing and follow the 12 points of the Scout Law.

□ 2. LEARN AND SAY THE SCOUT LAW (with help)

The Scout Law has 12 points. Each is a goal for every Scout. He does his best to live up to the Scout Law every day. It is not easy to do, but a Scout always tries (he does his best).

A SCOUT IS...

TRUSTWORTHY

A Scout tells the truth and keeps his promises. People can depend on him.

LOYAL

A Scout is true to his family, friends, Scout leaders, school, and country.

HELPFUL

A Scout volunteers to help others without expecting a reward.

FRIENDLY

A Scout is a friend to everyone, even people who are very different from him.

COURTEOUS

A Scout is polite to everyone and always uses good manners.

KIND

A Scout treats others as he wants to be treated. He never harms or kills any living thing without good reason.

OBEDIENT

A Scout follows the rules of his family, school and pack. He obeys the laws of his community and country. Every day, he does his best to follow the 12 points of the Scout Law.

CHEERFUL

A Scout looks for the bright side of life. He cheerfully does tasks that come his way. He tries to make others happy.

THRIFTY

A Scout works to pay his way. He uses time, property and natural resources wisely.

BRAVE

A Scout can face danger even if he is afraid. He stands for what is right even if others laugh at him.

CLEAN

A Scout keeps his body and mind fit. He keeps his home and his community clean.

REVERENT

A Scout is reverent toward God. He is faithful in his religious duties. He respects the beliefs of others.

□ 3. SHOW THE CUB SCOUT SIGN

(and tell what it means)

□ 4. SHOW THE CUB SCOUT HANDSHAKE

(and tell what it means)

When you shake hands with another Cub Scout, place the first two fingers of your right hand along the inside of his right wrist.

□ 5. GIVE THE CUB SCOUT SALUTE

(and tell what it means)

Salute with your right hand. Hold your first two fingers close together. Touch the tips to your cap. Touch your eyebrow if you are not wearing a cap. This is the way to show respect to your leaders. You salute the flag to show respect to our country. And you can greet another Cub Scout this way.

□ 6. KNOW THE CUB SCOUT MOTTO

“Do Your Best” is one of the most important things Cub Scouts learn. When Scouts compare themselves to other people, they can become complacent (if they’re high achievers) or discouraged (if they have to work harder to accomplish the same goals). Focusing on doing their personal best helps them feel good about themselves and see their potential for doing even better. Help kids see that no one can find fault with them if they always do their best.

□ 7. GO OVER YOUTH PROTECTION

(with parent or guardian)

Read and complete the exercises in the booklet “How to Protect Your Children From Child Abuse” found in the front of each Cub Scout handbook.

DENS ARE PART OF THE PACK

The Cubmaster leads the pack and the pack meetings. He or she is a primary source of information for the group and will be able to answer most of your questions.

The monthly pack meeting brings together den leaders, Scouts from every den, and their families to showcase everything the Scouts have learned and done in their individual den meetings. The pack meeting gives Scouts a larger experience beyond their own den, and helps them to connect their individual activities to the entire Cub Scouting program.

Planning Pack Meetings

While the Cubmaster is responsible for leading the pack meeting, he or she plans and conducts it with the help of other leaders. Every den shares the responsibility by doing its assigned parts. The challenge is to conduct a brisk, fast-moving meeting that will hold the interest of Scouts and family members. The secret to a good pack meeting is planning carefully to include a balance of seriousness and fun, the involvement of many people, and a lively pace.



CUBMASTER'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 1

- **Create a My.Scouting.org account** and take Youth Protection Training and Hazardous Weather Training. *See pages 21 and 20.*
- Contact all den leaders to confirm date and location of all den meetings.
- Take position-specific training.
- Contact all den leaders about selling popcorn. *See page 21.*
- Conduct leaders meeting to get acquainted, plan first pack meeting and answer any questions.
- Assign parts of pack meeting to dens and provide materials on what to do at the pack meeting.
- Plan next 3 months of pack meetings and pack activities.
- Encourage all leaders to take online trainings.
- Inform leaders of upcoming leader training sessions and invite them to attend roundtable meetings.

Week 2

- Contact pack committee chairman to make sure that all committee members understand their role.

- Follow up with den leaders to see how first den meeting went and answer any questions.
- Plan on attending Cub Launch. *See page 24.*
- Conduct an exciting Popcorn Kickoff. *See page 21.*

Week 3

- Talk with each den leader about their den meetings. Discuss any concerns and answer any questions.
- Ask if the den leaders need any materials for their den meeting or the pack meeting.
- Ensure that each den has turned in the Cub rank advancements to the pack advancement chairman, so that awards may be acquired on time.

CUBMASTER'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 4 – Pack Meeting Week

- Follow up with den leaders on how the popcorn sale is going.
- Confirm attendance from each den.
- Prepare an exciting recognition ceremony for Scouts' accomplishments during the summer.

Week 5

- Conduct leaders meeting to plan next pack meeting.
- Assign dens part of the upcoming pack meeting. Follow up on any needs from the dens.
- Follow up on Scouts who have not been attending den meetings.

Week 6

- Communicate with den leaders on the progress of the Scouts on their advancement and their popcorn sale.
- Make sure that the den leaders understand the Bobcat rank requirements as well as other requirements they need to turn into the pack advancement chairman during week 7.

Week 7

- Plan and prepare for Bobcat Ceremony that will be held at the next pack meeting.
- Ensure all new Scouts have completed the Bobcat rank.
- Make sure that the ceremony will be memorable for the Scouts and parents.

Week 8 – Pack Meeting Week

- Conduct the second pack meeting after sign-up.
- Conduct impressive Bobcat ceremony.
- Communicate how to turn in popcorn orders.
- Remind parents of popcorn order turn in date.
- Plan for the pack to attend a district/council Cub Scout event.



Cubmasters: Get trained with leader-specific training! See page 20.

There are no hard-and-fast rules for planning and conducting pack meetings. Each meeting must be planned individually, keeping in mind the business items to be covered, the ceremonies to be held, and what is necessary for balance in the way of games, songs, cheers and other fun. Elements of a successful pack meeting include the following:

- A detailed, well-planned, written program that is conducted without delays.*
- All equipment and materials on hand before the meeting begins.
- The meeting place is safe, clean, and large enough.
- A good seating arrangement.
- The meeting is no longer than an hour and opens and closes on time.
- Announcements and speeches are not too long.
- The meeting is planned so that every den participates in some way.
- Impressive recognition, advancement, and graduation ceremonies are held.

** Visit [scouting.org/programs/cub-scouts/leaders/cubmaster-resources/pack-meeting-plans](https://www.scouting.org/programs/cub-scouts/leaders/cubmaster-resources/pack-meeting-plans) for meeting plans.*

continued on page 14.

SUGGESTED PACK MEETING FORMATS

Before the Meeting

Adult leaders in the pack gather early to be sure the meeting place is prepared; the room is set up, exhibits and displays are prepared and equipment is ready. Plan a gathering activity that provides interesting things for Scouts and families to do while waiting for everyone else to arrive.

Opening

A brief ceremony marks the beginning of the meeting. Opening pack ceremonies often consist of a flag presentation, a brief prayer, or a song.

Skit/Song

The program section of the meeting may include presentations and performances by the dens that demonstrate things the Scouts learned during the month, activities involving the entire audience, or a featured event.

Recognition

An important part of the pack meeting is formal recognition given to the Cub Scouts who have earned rank badges, Adventure belt loops, religious emblems, or other awards, and the leaders who have earned training awards or other awards.

Closing

The closing begins with announcements about special events, upcoming activities, and the date of the next pack meeting, followed by Cubmaster's Minute and a closing ceremony.

After the Meeting

Following the pack meeting, some packs provide refreshments for an informal fellowship session, and the leaders and Scouts help put the meeting space back in order.

Ceremony Suggestions

Simple ceremonies open and close pack meetings and mark important events or accomplishments in the lives of the Scouts and families.

- Flag ceremonies teach Scouts how to handle and display the American flag.
- Induction ceremonies welcome new Scouts and their families into the pack.
- Advancement ceremonies celebrate the completion requirements for Bobcat, Tiger, Wolf, Bear, and Webelos ranks and the Arrow of Light Award.
- Closing ceremonies bring the meeting to a close and send everyone home with inspirational ideas to remember.

■ Overnight Camp ■ STEM Camp ■ Family Camp ■ Cub Day/Evening Camps

Camp Card Helps Scouts Earn Their Way To Camp!

Selling Camp Cards helps ensure that every Scout goes to camp. Money raised also can be used to cover the cost of badges and advancement, special events, and pack and troop equipment.

Units participating in this program earn 50 percent commission for each Camp Card they sell.

What's on the card?

Regional retailers and family attractions that offer discounts! Snap-off cards are good for one-time use, while the back of the card contains several offers for continuous savings.

For more information, visit
campcard.stlbsa.org

or contact Ben Brennecke at 314.256.3092
or ben.brennecke@scouting.org

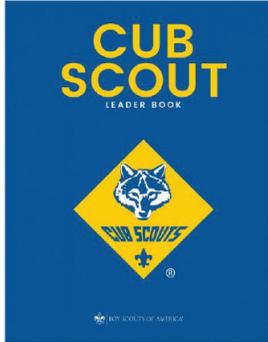
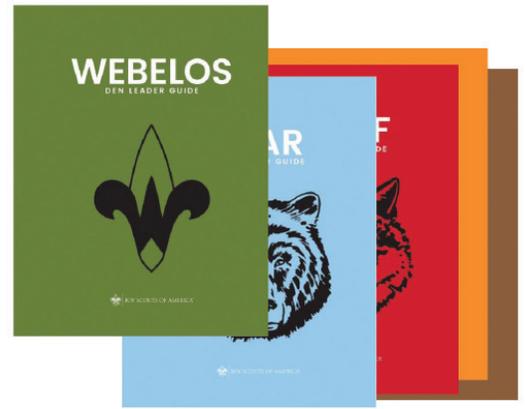
The sale begins February 1 and ends April 3, giving units two full months to sell and close out their accounts. The program is RISK FREE. Units simply return any unsold cards by April 3, 2020.



RESOURCES: BOOKS & INTERNET

Den Leader Guides

Lion, Tiger, Wolf, Bear, and Webelos/Arrow of Light guides are essential for running great den meetings and having a successful program. Each has refresher sections on the How's and Why's of Cub Scouting, complete meeting plans (preparation notes, agendas, materials lists, game and activity resources, helpful hints and more), and an appendix with even more resources.



Cub Scout Leader Book

Basic information about your role as a Cub Scout leader and how a pack runs.

Cub Scout Leader How-To Book

Ideas for den and pack activities including crafts, games, nature activities, recipes, songs, skits, and more.

Cub Scout Ceremonies for Dens & Packs

Ideas for meaningful ceremonies for all occasions.



Group Meeting Sparklers

Loads of stories, games, and stunts to keep the group's attention and make the meeting fun.

Cub Scout Songbook

Music and lyrics for dozens of time-honored songs, many with Cub Scouting lyrics.



Cub Scout Magic

Tricks, puzzles, and games.



Guide to Safe Scouting

The Boy Scouts of America wants your den meetings and activities to be safe as well as fun. This guide lets you know which activities are permitted and which are not.



Books are available at any Scout Shop. See page 22.

Family Talent Survey

Learn the talents and interests of families in your pack to uncover ways other adults can provide assistance.

scouting.org/filestore/CubScoutMeetingGuide/PDF/Appendix/34362.pdf

Program & E-learning

My.Scouting.org

Meeting Plans

scouting.org/programs/cub-scouts/leaders/cubmaster-resources/pack-meeting-plans

Boy Scouts of America

scouting.org

Greater St. Louis Area Council

stlbsa.org

THE COMMITTEE SUPPORTS THE DEN AND PACK

Adult volunteers make up the committee, which administers the affairs of each unit it operates. Committee members handle tasks as described below.

The committee chair is the executive officer of the committee. He or she works with the Cubmaster to assure that the pack provides the Cub Scout phase of the Scouting program.

COMMITTEE MEMBERS

Secretary/Communications

- Retain a contact list of all Cub Scouts and parents for communication purposes.
- Maintain minutes from committee/leaders meetings.

Activities Chair

- Arrange pack activities throughout the year such as:
 - › Pinewood Derby.
 - › Good Turn Activity (e.g., Scouting for Food).
 - › Service Project for your chartered organization (*civic, educational, fraternal, religious, or other community-based organization that has applied for a received a charter to operate a BSA Scouting unit*).

Membership Chair

- Maintain registration and fee records of all Cub Scouts and leaders.
- Orient new families on the registration process as they join throughout the year.
- Work with district representatives to plan the fall/spring recruitment.
- Organize a new Cub Scout recruitment event.

Training Chair

- Ensure all leaders have access to training. Encourage online training and personal coaching.
- Maintain training records for all leaders in the pack.

COMMITTEE CHAIR'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 1

- **Create a My.Scouting.org account** and take Youth Protection Training. *See page 20.*
- Take position-specific training.
- Attend first leaders meeting.
- Make sure unit is signed up to sell popcorn with the council office and a unit popcorn kickoff is scheduled.
- Assign new committee members to specific responsibilities.
- Encourage pack committee members to take online training.
- Ensure that you have all information for committee members to assist with communications.

Week 2

- Provide info for parents regarding popcorn, district/council Cub Scout event, etc.
- Contact all committee members to make sure they understand their role with the pack.
- Communicate with all new and returning parents to explain the role of the pack committee.

Week 3

- Make sure that all committee members have what they need for the pack meeting.
- Make sure advancement chair records and picks up awards.



COMMITTEE CHAIR'S FIRST 8 WEEKS OF RESPONSIBILITIES

Week 4

- Attend pack meeting.
- Greet all parents and their Cub Scouts.
- Make sure that all communication is clear and concise.
- Follow up with any committee members that were not able to attend pack meeting.
- Work with Cubmaster to set next leaders meeting.

Week 5

- Attend leaders meeting.
- Ensure that all committee members understand their roles so that den leaders can focus on their den meetings.
- Follow up after leaders meeting to make sure committee members have what they need for the upcoming month.

Week 6

- Send communication out to entire pack about upcoming activities.
- Make sure the committee or cubmaster has an impressive Bobcat ceremony planned for the upcoming pack meeting.

Week 7

- Follow up with committee members to ensure that they have communicated with den leaders and have promoted and encouraged those that need basic leader training to complete it as soon as possible.
- Make sure that all advancements have been collected and the advancement chairman understands how important it is to get awards correct.

Week 8

- Arrive early at pack meeting to make sure that the advancement ceremony will be impressive and memorable.
- Make sure that all pack communications to parents are clear and concise.

Treasurer

- Maintain pack's financial records and present statements at each monthly leaders meeting.
- Maintain record of each Cub Scout's account.
- Work with the popcorn sale/Camp Card sale chairman to coordinate sale.
- Reimburse leaders for expenses they might incur for approved den projects.

Camping Chair

- Serve as the Leader Outdoor Experience-trained leader for pack camping trips.
- Using the Guide To Safe Scouting, work with Cubmaster to plan/execute pack camping trips.
- Provide a camping trip supply list for parents.
- Coordinate registration of Cub Scouts for district/council Cub Scout events.

Advancement Chair

- Work with each den leader to ensure that advancements are turned in each month prior to pack meeting.
- Coordinate with Cubmaster so that each pack meeting has a meaningful advancement ceremony. A great resource is the *Ceremonies for Packs and Dens* book and the Internet. *See page 15.*
- Track and maintain records of each Cub Scout so that all leaders know the status of each Cub Scout's rank.
- Input and maintain the official advancement records online in order to acquire the rank and advancement patches from the Scout Shop each month prior to the pack meeting.

Special Events

- Work with the pack activity chairman to coordinate any special events such as:
 - › Scouting For Food
 - › Earth Day collection drive
 - › Memorial Day flag placement
 - › Good Turn activity
 - › Service project for chartered organization

Popcorn Sale/Camp Card Sale

- Attend annual kickoff training.
- Encourage parents to participate in pack's sale.
- Work with pack treasurer to maintain sale records.
- Serve as the contact person between the pack and council.



CUB SCOUT ACTIVITIES

Blue & Gold Banquet

Cub Scouts celebrate Scouting's birthday at a Blue & Gold Banquet in February or March. Scouting's anniversary is February 8.

District Activities

Throughout the program year, each district holds various activities for Cub Scouts. Visit stlbsa.org/calendar to view upcoming Scouting activities near you.

Pinewood Derby

This project joins parent(s) and Scout in building a race car made from a block of wood, according to particular specifications. Cubs race one another, with winners of each heat advancing to the next level.

Cub Launch

Cub Launch is a one-day event where Scouts can experience all things Cub Scouting. Children and parents explore activities such as fishing, BB guns slingshots, archery and STEM experiments.

Scouting for Food

Part of the Scouting program is to help other people, and this annual food drive provides a service project in which Scouts participate.

Nov. 9 - Bag Distribution

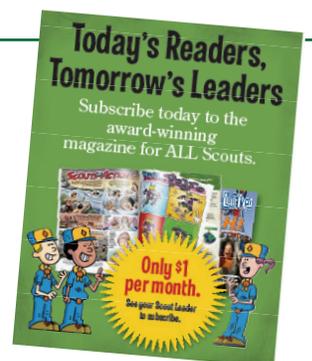
Nov. 16 - Collection Day

STEM University

A day-long event focused on earning STEM-based advancements and awards. Scouts get to visit a college campus, work with STEM experts, and participate in fun, hands-on educational activities.

BOYS' LIFE.

Official youth publication of the Boy Scouts of America. The age-based *Boys' Life* editions (10 and younger; 11 and older) have interesting features on Scouting, sports, hobbies, magic, science, and U.S. history. There are also jokes, comics, and short stories. The monthly magazine is \$12 per year. boyslife.org



CUB SCOUT SUMMER CAMP

CUB SCOUT DAY CAMP/TWILIGHT CAMP

Day Camp is a week of adventure for Cub Scouts and siblings. These camps are held at various locations throughout the council's 63 counties in St. Louis metro area, southeastern Missouri, and southern Illinois. Each camp offers a slightly unique program schedule, including events like BB guns, archery, wrist rockets, fishing, STEM activities, visits from community experts, arts and crafts, swimming, nature programs, Scout skills, games, and much more. Day/twilight camps run from early June through early August. In 2019, summer campers will become Jurassic Explorers!

With more than 40 day camp locations, there is one in your neighborhood!

Cub Scout Overnight Camps

Cub Scout Overnight Camp is the best part of your den's year where you and your Scouts have fun, learn, and grow from outdoor program and adventure. Activities include swimming, boating, STEM, BBs, archery, fishing, hiking, camping, outdoor skills, nature programs, climbing, campfires, and more. No matter



which overnight camp you attend, advancement plays an important role, allowing your den to start the program year with several Adventure/advancements and awards completed before your first meeting in the fall. Cub Adventure Camp is for all ages and ranks, and Webelos and Arrow of Light Camps are for Scouts going into 4th and 5th grade.

(Council Run) Family Camp

This camp provides Scouts with the opportunity to spend the weekend at one of our camp properties, sharing the fun of the outdoors with mom, dad, and Cub Scout-aged siblings. At every Family Camp, meals and tents are provided. Activities include swimming, boating, BB guns, archery, fishing, outdoor skills, nature programs, bouldering, campfires and more. Family Camps runs most weekends in June and July.

These camps have an open schedule, so you can spend the weekend doing only the activities that interest you and your family the most.



For more information, visit cubcamping.stlbsa.org.

TRAINING

A cornerstone of the Scouting program is training. Some of the training is conducted in your unit; others are available for you to work on by yourself online at my.scouting.org.

Youth Protection Training

Youth protection training is designed to help you keep our youth safe from abuse. You will learn the Boy Scouts of America's Youth Protection Guidelines, signs of abuse, and how to report suspected abuse. After each section of material, you will answer questions about that section's topic. Completion is noted automatically in the BSA training records database if the module is experienced online. To begin this training, visit My.Scouting.org.

Leader-Specific Training

Specific training gives leaders the tools needed to perform their duties within the unit.

- Cubmasters and assistant Cubmasters
- Pack committee chairs and members
- All den leaders and assistant den leaders



Training for Cub Leaders

Required:

- Leader-Specific Training*
- Youth Protection*
- Hazardous Weather Training*

Supplemental & Advanced:

- CubCasts
- Monthly Roundtable
- University of Scouting
- Cub Scout Leader Outdoor Experience
- Safety Afloat*
- Safe Swim Defense*
- Weather Hazards*

* available online at My.Scouting.org

Fast Start Training

This is an online orientation for your position that you take before Den Leader Specific Training. Sign in at My.Scouting.org, click on the E-learning tab and scroll down to the course for the rank of your den.

Roundtable

This monthly district meeting provides quality resources, knowledge, and skills to unit leaders to enable and motivate them to deliver an outstanding program to their Scouts.

Basic Adult Leader Outdoor Orientation/ Leader Outdoor Experience (BALOO/LOE)

This course is designed as an introduction to the Cub Scout outdoor program for leaders interested in adding a camping component to their pack activities. BALOO training consists of an online pre-requisite component in addition to an overnight hands-on practical. BSA's Cub Scout level camping policies will be taught along with the discovery of the necessary tools to help units carry out a successful camping experience. This course is mandatory before taking your unit on an overnight camping trip.

For more information, visit training.stlbsa.org.

MY.Scouting.ORG ACCOUNT

To access training, a leader must establish a **My.Scouting.org** account. This online tool provides leaders with training courses available 24/7, training updates and much more. Your district offers face-to-face versions of these courses with local information.

- Go to My.Scouting.org
- Click on “Create account”
- Enter a User Name and click “Check User Name Availability”
- If your User Name is available, click “Next”
- Click on “I am new and don’t know my member ID”
- Click “Next”
- Enter the required information and click “Create User”
- Enter answers to security questions
- Check your email account to complete account activation — click on the link in the email
- On the MyScouting screen, enter a new password, confirm the new password, and click “Create Password”
- Once your password is accepted, log in to My.Scouting.org



IT'S POPCORN TIME!

Selling popcorn is a great and easy way to fund your unit's annual program. Selling popcorn is a council supported annual fundraiser that helps reduce out-of-pocket expenses for Scouting families. Money raised by units have been used to cover the cost of badges and advancement, special events, summer camp and equipment.

Important Dates:

- Sept. 1 Popcorn sale begins
(online and take order)
- Sept. 6 Pick up Show & Sell popcorn
(warehouses to be announced)
- Oct. 26 Submit popcorn take orders
into online popcorn system
- Nov. 8 Popcorn pickup
- Dec. 5 Invoices due

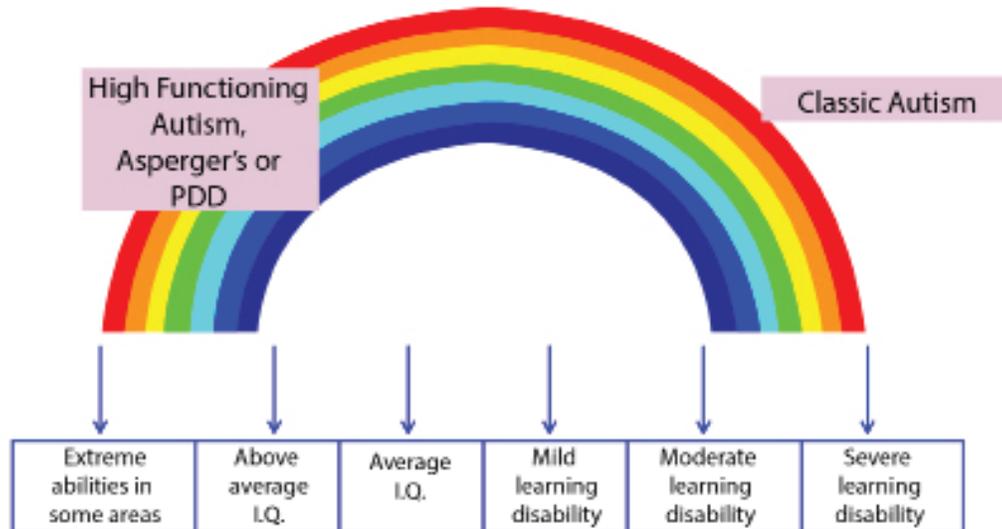
popcorn.stlbsa.org

SPECIAL NEEDS IN YOUR DEN

As a new Den Leader you might have a Scout with a disability in your den. The Council Special Needs Committee has developed a list of resources available online at stlbsa.org/programs/special-needs-scouts. If you have a child with a disability, the committee suggests holding a meeting with the Scout's family and, if appropriate, the Scout to help the unit leaders understand the needs of the Scout. It would be appropriate to ask the family to bring a copy of the

Individualized Education Plan (IEP) to use as a guide or reference material. Make this meeting positive and be honest with the family about the needs of the youth and parents to have a positive experience.

If you have future questions, please contact Nick Schubert at 618-207-6433 or Nicholas.Schubert@scouting.org or Julie Monken at 314-256-3052 or julie.monken@scouting.org.



SCOUT SHOPS

At the Scout Shop, you'll find everything you need to run a successful pack.

Belleville

335 West Main St., Belleville, IL 62220
618.222.1574 • fax: 618.222.1637
M-F, 9 a.m. to 5:30 p.m.; Sa, 10 a.m. to 3 p.m.

Cape Girardeau

3000 Gordonville Rd., Cape Girardeau, MO 63703
573.339.7900 • fax: 573-339-9582
M-F, 8:30 a.m. to 5 p.m.; Sa, 9 a.m. to 1 p.m.

Decatur

262 W. Prairie Ave., Decatur, IL 62523
217-429-2326 • fax: 217-429-3326
M-F, 8:30 a.m. to 5 p.m.

Herrin

803 East Herrin St., Herrin, IL 62948.
618-942-4863 • fax 618-942-2367
M-F, 8:30 a.m. to 5 p.m.

St. Louis

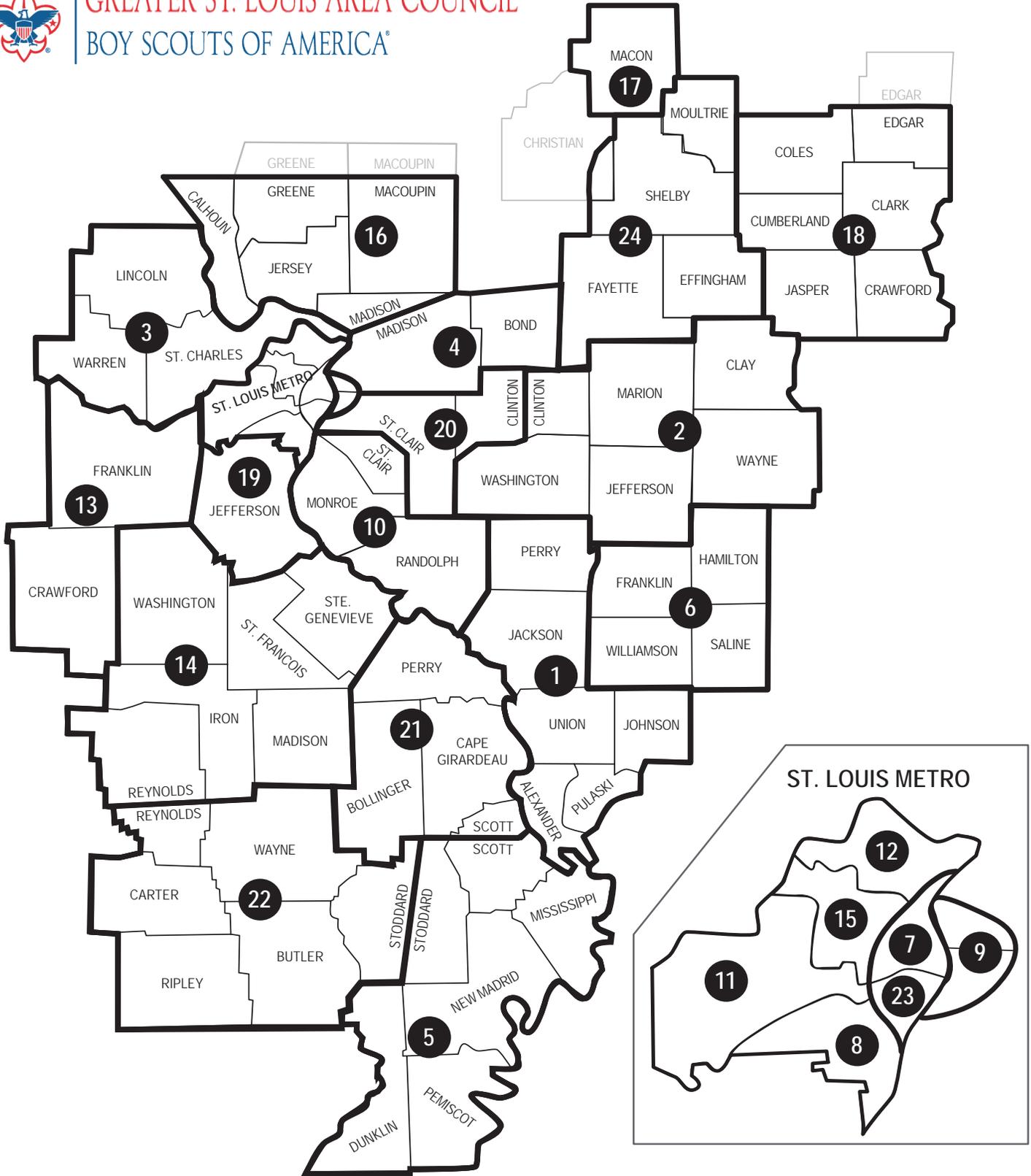
4568 West Pine Blvd., St. Louis, MO 63108
314.454.1652 • fax: 314.454.0656
M-F, 8:30 a.m. to 5 p.m.; Sa, 9 a.m. to 1 p.m.

West County: BSA Outfitters

13347 Manchester Rd., Des Peres, MO 63131
314.984.0014 • fax 314.984.0036
M-Th, 9 a.m. to 7 p.m.; F, 9 a.m. to 6 p.m.; Sa, 9 a.m. to 5 p.m.



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BOY SCOUTS OF AMERICA®



- 1. Big Muddy District
- 2. Black Gold District
- 3. Boone Trails District
- 4. Cahokia Mounds District
- 5. Cherokee District
- 6. Egyptian District

- 7. Grand Towers District
- 8. Gravois Trail District
- 9. Illini District
- 10. Kaskaskia District
- 11. New Horizons District
- 12. North Star District

- 13. Osage District
- 14. Ozark Trailblazers District
- 15. Pathfinder District
- 16. Piasa Bird District
- 17. Railsplitter District
- 18. Redhawk District

- 19. River Trails District
- 20. St. Clair District
- 21. Shawnee District
- 22. Sioux District
- 23. Thunderbird District
- 24. Two Rivers District



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