



# SCOUTS STAND OUT.

Greater St. Louis Area Council, Boy Scouts of America

## Family FOS Unit Coordinator

### Position Description

#### Principal Responsibilities

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**Friends of Scouting:** Our annual fundraising campaign provides 20% of the Council's operating budget.

**Responsible to:** Trailblazer, Crew Chief and District Family FOS Chair

#### **Responsibilities:**

1. Attend one of the four Council FOS Kickoff and Training Sessions
  - Cape Girardeau area: November 20th
  - St. Louis area: November 20th
  - Collinsville area: November 21st
  - Effingham area: November 21st
2. Personally contribute to the campaign at a leadership level.
3. Contact your Unit leader and committee to schedule the date for your FOS Presentation. Presentations should occur by April 30th at the beginning of a Pack Blue and Gold or a Troop Court of Honor. Report your Unit's presentation date, time, and location to your Family FOS Chair by November 22nd.
4. One month prior to the presentation, contact leaders, families, and **alumni** to support the campaign presentation, announce the Unit's goal, and build awareness, enthusiasm, and commitment.
5. At the presentation, provide a warm introduction to the Trailblazer and assist with the physical arrangements of the presentation. ***Kick off your Unit's campaign by publicly making the first FOS gift.*** Track attendance compared to your Unit roster and the pledge cards received. Announce progress toward goal and thank families.
6. Ensure all recognition gifts are distributed.
7. Within two weeks, personally follow up with absent families and those who did not return a pledge card. Ask them to give. Turn in those pledge cards to your Family FOS Chair or District Executive. Push 100% participation.
8. Attend the following Council Report Meetings:
  - 50% of Overall FOS Meeting: March 31st
  - 100% Victory Celebration: July 30th

**Thank you!**

**Note:** Your District Executive serves as your Campaign Advisor and will assist you throughout the entire campaign process. You can contact your District Executive at the local Council Service Center.