
The Annual Unit Planning Meeting

A Scout Led Adventure

Overview

What is *The Annual Unit Planning Meeting*

Why the Meeting should be run by scouts

How to prepare for it

What to discuss and how to run the meeting

Put the plan into place

Research

Evaluate last year's plan

Find important council/district dates

e.g. Camporees, Summer Camp, NYLT

Review Advancement Status

Figure out priorities

e.g. fundraising, high-adventure, or traditions

Getting Patrol Input

Find out what Patrol members want out of Scouting

Have patrols discuss with their patrol leader what features
interest them the most

Present them with options to choose from

Have them decide on ~12 features

Why the Meeting Should be Youth Led

Youth Leaders know members' interests best

When the Youth Leaders have more of a say, they will become

More interested

When you become more interested in something, you work

harder towards doing it well

Active Roles

Senior Patrol Leader

Assistant Senior Patrol Leader

Patrol Leaders

Assistant Patrol Leaders

Troops Guides

Scribe

Supportive Roles

Scoutmaster

Assistant Scoutmasters

Junior Assistant Scoutmasters

Other *Helpful* individuals

E.g. Adult Troop Leaders, Charter Rep., Parents who
actively participate in decision making

When and Where?

Ideally right after Summer Camp

Realistically some other time of the year

Set date early

Distraction free area

Campsite

Meeting/Conference Room

Meeting Purpose

- Develop a years worth of goals for the Troop's Vision
- Select major events for the coming year
- Select the program features for the coming year
- Fill out the troop's calendar for the coming year

An agenda helps keep everyone on task

Helps prevent against forgetting something

General Rules for Discussion

Respect others' views

Listen and let them express their thoughts

Write out your ideas

Resolve disagreements democratically

Develop Troop Goals

Present the Troop's *Vision*

Brainstorm goals for the 12 upcoming months

Vote to approve the goals

Multivoting works very well

Select the Major Events

Review potential Major events

E.g. Summer Camp, traditions, service projects

Invite Patrol Leaders to share their patrols' input

Consider prep time for events

Encourage an open discussion

Vote on events

Fill Out the Troop's Calendar

Use the *Troop Program Planning Chart*

Monthly Program Features

Boards of Review

Courts of Honor

Any other troop activities that can be scheduled

Review the chart and finalize it

Consult the Troop Committee & Chartered Organization

Present the plan

Ask for their support

If revisions are suggested the SPL will consult the PLC

ANNOUNCE THE PLAN!

Distribute copies of the final plan

Troop members

Families

Chartered Organization

Cub Scout and Venturing Crew Leaders

Any others that may need to know about the events

Summary

The meeting should be led by the youth as they know the most about the Scouts

Use your resources Especially *Program Features for Troops, Teams, and Crews*

Most Importantly, get the Scouts' Inputs and Opinions
